



36th Regional Training Course on Disaster Management (DMC-36)

Organized by

Asian Disaster Preparedness Center
5th – 23rd November 2007
Bangkok, Thailand

PURPOSE

The purpose of the course is to provide comprehensive disaster management knowledge and skills to enhance the capabilities of executive managers who have key disaster management responsibilities. It is designed to enable professionals working in disaster management, development and donor agencies to effectively integrate disaster management into their development programs and policies. Participants will be encouraged to develop key skills and adopt proactive attitudes through participation in interactive lectures and reflection on a range of key issues raised during discussions and practical activities.

OBJECTIVE

By completing the DMC course, the participants will learn how to:

- develop effective strategies and systems for disaster prevention, mitigation, response and recovery
- apply risk management processes in order to identify, assess and deal with disaster risk assessment
- utilize an emergency coordination center to manage disaster events
- assess key implementation issues and requirements in disaster management

COURSE DELIVERY STRATEGY

The course will promote the sharing of relevant technical and managerial skills and knowledge and will equip participants with appropriate decision making, strategic and analytical processes. It will encourage participants to think creatively and will utilize contemporary adult learning methodologies, including:

- Interactive lectures
- Classroom exercises
- Work sheets
- Discussions
- Research
- Group work
- Exercise/Simulation activities
- Presentation
- Video shows
- Instructional games

Participants are asked to participate fully in all of the above course activities. Certificates will only be awarded to participants who complete all course requirements.

COURSE CURRICULUM

Module 1: Defining the Problem

This introductory module is designed to inform participants of the:

- ✓ Global Disaster Risk Situation
- ✓ Basic Concepts and Terminologies in Disaster Management
- ✓ Disaster and Development
- ✓ Comparison of Urban and Rural Development Characteristics
- ✓ Introduction to Disaster Risk Management Process
- ✓ Hazard Assessment
- ✓ Vulnerability, Capacity and Risk Assessment

This module concludes with simulation exercise on Risk Assessment.

Module 2: Preparedness Planning

- ✓ Overview of Preparedness Planning and Concepts
- ✓ Preparedness for Water and Sanitation in Emergencies

- ✓ Preparedness for Emergency Health
- ✓ Mental Health and Disaster Preparedness
- ✓ Role of Media in Emergencies
- ✓ Preparedness Considerations in Organizing Relief Delivery and Logistics
- ✓ Planning for Damage Assessment and Needs Analysis
- ✓ Evacuation Planning Considerations
- ✓ Disaster Recovery and Reconstruction: Concepts, Practice and Guidelines for Preparedness
- ✓ Damage and Loss Estimation Assessment in Recovery Planning
- ✓ Importance of Gender Aspects in Recovery Planning
- ✓ Establishing End to End Early Warning Systems
- ✓ Mainstreaming Disaster Management in Development Planning
- ✓ Prevention and Mitigation Implementation Framework

This module includes exercises on DANA and Preparedness Planning.

Module 3: Emergency Response

- ✓ Emergency Response Management: Principles and Concepts
- ✓ Response Case Studies
- ✓ Emergency Coordination Center: Information Recording and Documentation
- ✓ Information Management
- ✓ Emergency Coordination Centre Roles and Responsibilities, Layout and Equipment

This module concludes with simulation exercise on Response Management.

Module 4: Making Disaster Management Work

- ✓ Leadership, Decision Making and Change Management
- ✓ People Management: Working in Multi-Agency Teams
- ✓ Program Monitoring and Evaluation
- ✓ Social Issues in Response and Recovery
- ✓ Climate Change, Population Growth and Energy Trends in the Context of Sustainable Development
- ✓ Adopting a Strategic Approach to Disaster Management

This module includes discussion and exercise on development of strategic approaches and case studies on Different Natural Disasters; and concludes with simulation exercise on Recovery Planning.

Note: The curriculum shown is for guidance only. ADPC's ongoing course improvement process may lead to some changes in topics and structure.





MATCHING PARTICIPANTS' NEEDS

Participants will be asked to send details of their disaster management responsibilities to ADPC as part of the course nomination process. This information will be utilized by presenters and resource persons prior to and during the course to ensure that course materials and activities are tailored to participants' needs wherever possible.

PARTICIPANTS

The course is tailored for senior level disaster managers and development workers from the Asian and Pacific regions, including officials of national and provincial governments, defense forces, police and emergency services, staff of training institutes, institutions of public administration, national and international NGOs, IFRC/ICRC, UN agencies and the private sector.

Participants who have a considerable measure of responsibility in the area of disaster mitigation, preparedness, response, recovery, and disaster management policy will gain the most from the curriculum. As course participants come from a diverse range of countries and organizations, and the class size is limited to thirty persons, ADPC accepts nominations from Asia and the Pacific on a "first come, first served" basis, provided the applicant meets the requirements. A limited number of participants from other regions will also be accepted, on a case by case and "first come, first served" basis.

LANGUAGE

All teaching and course materials are in English. It is essential that participants are fully conversant in English.

RESOURCE PERSONS

International experienced practitioners and experts from different organizations will complement ADPC's in-house expertise to conduct and facilitate the DMC course.



COURSE FEE

The course fee is US \$ 2,500 per participant, which includes the cost of course materials (books, CD, handouts), break refreshments and study visit. An additional amount of US\$ 40 is payable as Admission Fee. Participants can access ADPC library with over 6000 entries, including 500 videos on disaster management.

GROUP DISCOUNT

ADPC has established an arrangement which recognizes the special needs of sponsoring organizations who wish to send large groups to the course. This operates when one single organization decides to send a group of five persons to the course, in which case the course fee will be waived for a sixth participant from that organization.

PAYMENT

The payment should be made by bank transfer or international demand draft (DD) at least one month prior to course commencement so it must be received by ADPC not later than the 5th of October 2007. Otherwise, the participation will be cancelled. Personal checks are not acceptable.

BOARD AND LODGING EXPENSES

Food is reasonably priced in Thailand at about US\$ 5-10 per meal. The room rate is approximately US\$ 50 per night for single room and US\$ 30 per person for shared accommodation.

Participants are required to stay at the hotel where the training is held. ADPC will arrange accommodations for all Participants as per their preference of single or double room mentioned in their application form.

Participants are responsible for funding their accommodation, meals and travel to and from the training venue, including transportation from and to airport and are also responsible for arranging their own travel and health/accident insurance.

REGISTRATION

Interested persons can apply as individuals although preference will be given to those sponsored by the organizations. For those applicants, a letter of endorsement/ sponsorship from the organization is required to be submitted.

Application Form is available on the ADPC homepage, <http://www.adpc.net>, and can be submitted before 5 October 2007 by mail, fax or email. (See contact details below).

Pre-course information will be provided once you have received the acceptance for the course.

CANCELLATION

If you are unable to attend, a substitute applicant from your organization is welcome. Cancellation of attendance should be notified 3 weeks prior to course commencement; in which case, 85% of course fee will be reimbursed. No reimbursements will be made for cancellations within 3 weeks prior to course commencement.

DMC ALUMNI LEAGUE

The DMC was first delivered in 1986, and is ADPC's flagship course. It has been attended by a large range of persons from national governments, UN agencies, NGOs, IFRC/ICRC, Red Cross and Red Crescent societies, and other organizations. DMC Alumni occupy leadership positions across numerous sectors in at least 50 countries of the Asia-Pacific Region. Many of them play pioneering and institution-building roles, and have contributed significantly to the enhancement of disaster management capabilities in the region. They retain their links with ADPC and many are actively involved in partnerships facilitated by ADPC at the regional and national levels. Successful completion of the DMC will qualify you to join in this distinguished and rich heritage, which is continually enriched by new participants. We look forward to welcoming you to this league!

ASIAN DISASTER PREPAREDNESS CENTER

Established in 1986, ADPC is the lead regional resource center dedicated to disaster reduction in Asia and the Pacific. ADPC works with governments, NGOs and communities of the Asia and Pacific region to strengthen their capacities in disaster preparedness, mitigation and response through professional training, technical assistance, regional program management and information and research.



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