

**COMPREHENSIVE POST DISASTER NEEDS ASSESSMENT (PDNA)
CAMBODIA**

Contract No.: 7153001

ADPC Assignment Report

Duration: October-December 2009

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FOR POST KETSANA RECOVERY FOR CAMBODIA**

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Section A: Activity Progress and Achievement

Activity 1: Support the Government of Cambodia and the World Bank in conducting the Post Disaster Needs Assessment (PDNA) for the post Ketsana Recovery for Cambodia.

This activity is meant to provide technical and support to the WB country team as part of the overall JDLNA (Joint Damage, loss and Needs Assessment) Coordination Team in preparation and conduct of the PDNA as per the agreed ToR with the RCG.

- ***PDNA Preparatory Meeting (19 October -22 October 2009)***
 1. Worked closely with the PDNA Task Leader and the PDNA Team in planning for the PDNA in selected provinces.
 2. Assisted in finalization of the assessment Terms of Reference (ToR) with identification of development partners and respective line ministries from the Royal Cambodian Government.
 3. Input in the meeting between WB, NCDM and ADB to finalize the ToR for PDNA, Proposed revised Schedule, and identification of assessment team members
 4. Assisted NCDM sending official letter to Line Ministries, Development partner, Embassies, DPs, UNs and INGOs with the proposed schedule.
 5. Developed the training note and the tentative schedule on DALNA methodology and sectoral PDNA in consultation with Task team Leader and inputs from the PDNA Team
 6. First draft of the data collection format based on DaLA completed by ADPC and discussed with the PDNA WB Team

- ***PDNA initial orientation and Team Building (27 October-30 October)***
 7. Presented the overall PDNA methodology for Cambodia to PDNA task team leader and initial consultation held with the WB PDNA team on the orientation and team building activity
 8. ***Orientation and team Building Meeting at NCDM(28 October 2009)***: NCDM organized one day session for the line ministries to outline the PDNA priorities and identification assessment Team . ADPC provided an orientation to PDNA and the proposed methodology for this exercise
 9. ***One day orientation workshop and team building activity for Development Partners (28 October 2009)***: The one day orientation workshop was organized by the PDNA Cambodia Secretarial at the La Royale Hotel with a total participation of 40 officials representing the Sectoral Experts from World Bank Cambodia office , ADB, UN

Agencies and Danish Red Cross. *The purpose of this training was to orient the WB team members and representatives from development partner organizations on the proposed methodology (ECLAC Methodology) for conducting assessment of the impact of Typhoon Ketsana on Cambodia. The training enabled the participants:*

- *To have a better understanding on the proposed methodology for carrying out the assessment*
- *Specifics of the assessment with respect to the different sectors and the macroeconomic analysis of the affects of the typhoon*
- *Possible data/information to be collected at the field during the assessment*
- *Possible secondary data/information needed for the analysis*
- *Timeline of the assessment*

Resource Persons from ADPC undertook the technical session in 5 different module. The session started with short presentation for each of the proposed sector for PDNA Cambodia and focused discussion on the methodology and the data collection format. During the orientation, discussion on Recovery Framework was initiated

10. **Meeting with UNDP (BCPR) on 29 October 2009:** Input to the meeting between World Bank and UNDP (BCPR DRR Chief: Mr Maxx Dilly) on the PDNA approach and inclusion of identification of human recovery needs based on PDNA.

- ***Orientation on the PDNA and Human Recovery Framework at UNDP: 05 November 2009***

11. Participated along with the PDNA Task Team in the 2 hour session on the PDNA and human recovery framework organized by UNDP Cambodia. The session was undertaken by Mr Maxx Dilly , Chief of DRR in BCPR Geneva on the **PDNA and Recovery Planning Process**. ADPC was requested by the PDNA Task team leader to adapt the orientation training presentation to include the Human recovery framework within the agreed sectoral presentation and provide example to the PDNA assessment team on how to incorporate human needs in the economic estimation of damage and loss as part of the PDNA in Cambodia

- ***3 day Kick Off and Orientation on the PDNA co-organized by NCDM and World Bank***

The three day kick off and orientation workshop was organized by NCDM and World Bank in Cambodia Hotel between 10-12 November 2009. The kick off meeting was inaugurated by H.E Nhim Vanda , the Senior Minister and the 1st Vice Minister of NCDM outlining the needs for a comprehensive needs assessment for Cambodia to help the line ministers for a medium and long term recovery and reconstruction plan. A total of 80 experts from 18 Line Ministries from Royal Cambodia Government and Development Partners participate in the three day activity.

12. ADPC assisted NCDM in preparing all the presentations for the kick off meeting and orientation workshop.

13. ADPC Resource Persons undertook the session between 10-12 November and provided details on how the PDNA would be carried out.
 14. All the Data Collection Formats were finalized and discussed with the sectoral and sub-sectoral experts
 15. ADPC took on the coordination responsibility (Sector Leader) of the Cross Cutting Sector and co-lead with NCDM on the sub-sector *Disaster management*
- ***PDNA Field Visit (15-20 November 2009)***
 16. ADPC (Mr Chum Vuthy) after attending the three day kick off and orientation meeting participated in the DRM Sub Sector Field visit along with NCDM and other development partner. The DRM subsector Team A visited Stung Treng and Ratnakiri provinces during 15-19 November
 17. Immediately after the Field visit, the finding report was prepared and submitted
 18. ADPC as the Cross Cutting Sector co-Lead with NCDM provided all necessary guidance to the sub sector (Gender and Child Protection, Banking and Finance, Public Administration and Environment). The support was operational as the subsector lead were briefed on the PDNA before hand.
 - ***PDNA Draft Report Writing (21 -30 November 2009)***
 19. ADPC assisted NCDM in preparing the DRM sub-sector draft report. This was later submitted to the PDNA Task team and feedback and comment were received. The sub-sector report was finalized with inputs and guidance from Ms Brett Jones (WB staff).
 20. ADPC assisted in following up and completing Banking and Finance, Public Administration sub-sector report
 - ***Finalizing draft PDNA Report Writing and design layout (01-15 December2010)***
 21. ADPC worked with the WB report writing team (Mr Manuel and Ms Brett) to draft overall report.
 22. Specific comments on the overall draft reported provide.
 23. Prepared coverage and section page design in photoshop under the PDNA team guidance
 - ***Preparation and Participation in PDNA Launch***
 24. Participated and made presentation on cross cutting sector with NCDM

Section C: Deliverables

- Input in the finalization of ToR for the PDNA& Detail Plan for conducting PDNA for typhoon Ketsana.
- Preparation of the One day Workshop Orientation materials for the Assessment team
- Delivery of one day orientation training on damage, loss and needs assessment for typhoon Ketsana
- Draft data collection format for each of the sub-sector identified in the PDNA ToR
- Delivery of 3 day Kick off and Orientation Workshop for a total of 90 participants from Officials from the Royal Cambodia Government, World Bank Sectoral Experts and development partners
- Participation in the field assessment mission for disaster management sub sector
- DRM sub-sector field visit and Report
- Draft report section 1 of PDNA and DRR sub sector report
- Presentation on DRR sub sector findings
- Assisted NCDM in the PDNA launch

Section D: Overall Time input (October 2009-December 2010)

| Comprehensive Post Ketsana Disaster Needs Assessment (PDNA) , Cambodia | | | | | | | | | | |
|--|------------------|---------------|---------------|---------------|---------------|---------------|---------------|-------------------|---------------|----------------|
| Final input Table (March 2010) | | | | | | | | | | |
| S.No | Staff Name | October | | Nov | | | | Dec | No of Days so | Total Expected |
| | | 19-25 | 26-31 | 01-08 | 09-14 | 15-21 | 22-30 | | | |
| 1 | Aslam Perwaiz | 19-22: 4 days | 27-30: 4 days | 04-05: 1 days | 10-14: 6 days | | 23-30: 8 days | 10-15: 6 days | 28 | 20 |
| 3 | Arghya Roy Sinha | | 27-28: 2 days | | 09-12: 3 days | | | | 5 | 12 |
| 4 | Md Habib Rahman | | 27-29: 3 days | | 09-12: 3 days | | | | 6 | |
| 5 | Chum Vuthy | | | 05 : 1/2 day | 10-12: 3 days | 15-20: 4 days | 22-23: 2 days | 15-17: 3 days | 12.5 | 15 |
| 6 | A. J. Rego | | | | | | | 10-12: 3 days | 3 | 3 |
| | | | | | | | | Total No. of days | 54.5 | 50 |