

## 5. Climate Forecasts and Early Warning

<u>Activity</u>	<u>Responsibility</u>	<u>Time Frame</u>	<u>Collaborating Agencies</u>
Creation of Technical Working Group (TWG).	PAGASA and lead agency	1 <sup>st</sup> week of February	
1 <sup>st</sup> meeting of TWG to discuss data checklist and tasking.		1 <sup>st</sup> -2 <sup>nd</sup> week of February	
Existing data and information compilation.		February to March 2000	
Meetings to discuss & assess progress, problems, strategies to fill gaps , integration and documentation.			
i. within Climate Group		2x monthly	
ii. with other TWGs to review progress of documentation at various levels (TBA)		3 <sup>rd</sup> week of February	
Documentation		Mar. to July 2000	
▪ Data and information analysis and assessment		Mid March - End of May	
▪ Progress Reports		4 <sup>th</sup> week of every month	
▪ Preparation of initial draft		Mid May to End of June	
▪ Preparation of final draft		Mid June to End of July	